

UNIVERSITY COUNCIL

Number : 002/CR-UC/IX/2023
Subject : Circular Resolution in lieu of the University Council Meeting to
approve SU AY 2023/2024 Budget
Attachment : 1 bundle

Dear Members of University Council,

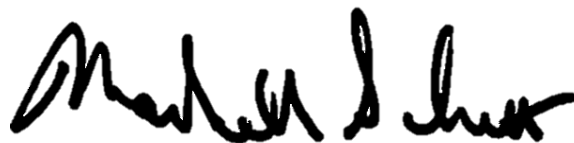
Considering : a. That as an independent governing board of Sampoerna University, the University Council serves as the highest authority for Sampoerna University governance.
b. That it is deemed necessary to approve the budget for Academic Year 2023/2024 and additional fee requests for Graduation, Instructional Materials & Student Development and Orientation & Jacket.

In view of : Sampoerna University Senate Bylaws-Article 21 on Decision Making Process by Circular Resolutions.

It was decided : To approve Sampoerna University's budget for Academic Year 2023/2024 and additional fee requests for Graduation, Instructional Materials, Student Development, Orientation and Student's Jacket by circular resolution in lieu of the University Council meeting.

Therefore, your approval as the Sampoerna University Council Members on this decision is greatly appreciated.

Jakarta, 13 September 2023
The President of Sampoerna University



Dr. Marshall E. Schott

CIRCULAR RESOLUTION

Day and Date of Circulation : 13 – 14 September 2023
Subject : Circular Resolution in lieu of the University Council
Meeting to approve SU AY 2023/2024 Budget
Attachment : 1 bundle

List of members approved the circular resolution:

Name	Position	Notes
Yos Ginting	<i>Chairperson</i>	Approved
Amelia Tjendra	<i>Vice Chairperson</i>	Approved
Tommy Tjiptadjaja	<i>Member</i>	Approved
Hendra Prasetya	<i>Member</i>	Approved
Andrew Hamilton	<i>Member</i>	Approved
Mark Milliron	<i>Member</i>	Approved
Lin Neumann	<i>Member</i>	-
J. Michael Dinges	<i>Member</i>	Approved
Shirley Santoso	<i>Member</i>	Approved

Maryke Ayu Kinasih

From: Andrew Hamilton <andrew@biketempe.org>
Sent: Saturday, September 16, 2023 10:18 PM
To: Maryke Ayu Kinasih
Cc: Amelia; Dr. Lauren Clarke; Dr. Marshall E. Schott; Hendra Prasetya; Lin Neumann; Mike Dinges; Santoso, Shirley; Tommy Tjiptadjaja; Yos Ginting; mmilliron@nu.edu
Subject: Re: Circular Resolutions of UC - SU Budget AY23-24

Marshall,

I agree that these numbers are healthy, and I think moderate fees to offset costs and streamline services for students are entirely appropriate. I'm a yes on the resolution.

Andrew

On Wed, Sep 13, 2023 at 5:55 AM Maryke Ayu Kinasih <maryke.kinasih@sampoernauniversity.ac.id> wrote:

On behalf of the President of Sampoerna University, Dr. Marshall Schott:

Dear Members of the University Council,

Kindly find attached the Circular Resolution to approve the SU Budget for Academic Year 23/24 and a request to approve the tuition and fee schedule. As we discussed previously, our enrollment was not as robust as we had hoped, but we still project to have additional revenue and reduce the subsidy (cash flow) from PSF. In addition, I would like to point out that our instructional budget composes 56% of our total operating budget. This is a very healthy metric and a signal that we have efficient administrative and non-instructional operations. True to our mission, our focus remains focused on providing excellent instruction to our students.

In addition to a very modest increase in tuition (5%), we are proposing the addition of some new fees to defray costs associated with the following:

University Jackets and Freshman Orientation	one-time fee of 1.5mio (\$100 USD)
Instructional Materials (books, supplies, lab equipment, etc.) and Student Development (workshops, career services, internship placement)	2.5 mio annually (\$163 USD)
Graduation Fee	one-time fee of 1.5mio (\$100 USD)

If approved, the tuition and fee schedule will go into effect for all students who make their seat deposits after October 1, 2023 for the 2024 Academic Year. They will not be applied retroactively to any student. At present, all of these materials and services are funded by a single tuition charge. We need additional funds to offset the costs

associated with providing high quality learning materials and support to our students. It is anticipated that these fees will produce approximately **1.2 bio (\$80,000 USD)** beginning in AY 24-25.

Your approval and support are crucial in ensuring the successful implementation of our plan this academic year.

We are looking forward for your review and approval of the attached Circular Resolution.

We would appreciate your vote (either yay or nay) by **September 20**.

Sincerely,

Marshall

Marshall Schott, Ph.D.

President, Sampoerna University

L'Avenue Office Tower

Jl. Raya Pasar Minggu Kav. 16

Jakarta Selatan 12780

Maryke Ayu Kinasih

From: Amelia <amelia.tjendra01@gmail.com>
Sent: Tuesday, September 19, 2023 12:24 AM
To: Maryke Ayu Kinasih
Cc: Yos Ginting; Hendra Prasetya; mmilliron@nu.edu; Andrew Hamilton; Tommy Tjiptadjaja; Mike Dinges; Santoso, Shirley; Lin Neumann; Dr. Marshall E. Schott; Dr. Lauren Clarke
Subject: Re: Circular Resolutions of UC - SU Budget AY23-24

Dear Marshall,

i am fine with the suggestions.

Best regards,

Sent from my iPhone

On 13 Sep 2023, at 17.55, Maryke Ayu Kinasih <maryke.kinasih@sampoernauniversity.ac.id> wrote:

On behalf of the President of Sampoerna University, Dr. Marshall Schott:

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We are looking forward for your review and approval of the attached Circular Resolution. We would appreciate your vote (either yay or nay) by **September 20**.

Maryke Ayu Kinasih

From: Hendra Prasetya <hendra.prasetya@sampoernastrategic.com>
Sent: Monday, September 18, 2023 1:29 PM
To: Maryke Ayu Kinasih; Yos Ginting; Amelia; mmilliron@nu.edu; Andrew Hamilton; Tommy Tjiptadjaja; Mike Dinges; Santoso, Shirley; Lin Neumann
Cc: Dr. Marshall E. Schott; Dr. Lauren Clarke
Subject: RE: Circular Resolutions of UC - SU Budget AY23-24

Dear Marshall

I Approve the proposal

Thank you

From: Maryke Ayu Kinasih <maryke.kinasih@sampoernauniversity.ac.id>
Sent: 13 September 2023 16:56
To: Yos Ginting <yos.ginting@gmail.com>; Amelia <amelia.tjendra01@gmail.com>; Hendra Prasetya <hendra.prasetya@sampoernastrategic.com>; mmilliron@nu.edu; Andrew Hamilton <andrew@biketembe.org>; Tommy Tjiptadjaja <tommy.tjiptadjaja@greenhope.co>; Mike Dinges <jmdinges@twinwoodus.com>; Santoso, Shirley <Shirley.santoso@kearney.com>; Lin Neumann <lin.neumann@amcham.or.id>
Cc: Dr. Marshall E. Schott <marshall.schott@sampoernauniversity.ac.id>; Dr. Lauren Clarke <lauren.clarke@sampoernauniversity.ac.id>
Subject: Circular Resolutions of UC - SU Budget AY23-24

On behalf of the President of Sampoerna University, Dr. Marshall Schott:

Dear Members of the University Council,

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We are looking forward for your review and approval of the attached Circular Resolution.
We would appreciate your vote (either yay or nay) by **September 20**.

Maryke Ayu Kinasih

From: Mike Dinges <jmdinges@twinwoodus.com>
Sent: Thursday, September 14, 2023 1:53 AM
To: Maryke Ayu Kinasih
Subject: Re: Circular Resolutions of UC - SU Budget AY23-24

I approve.

J. Michael Dinges
281-222-4542

On Sep 13, 2023, at 2:57 AM, Maryke Ayu Kinasih <maryke.kinasih@sampoernauniversity.ac.id> wrote:

On behalf of the President of Sampoerna University, Dr. Marshall Schott:

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Sincerely,

Maryke Ayu Kinasih

From: Mark Milliron <mmilliron@nu.edu>
Sent: Thursday, September 14, 2023 2:56 AM
To: Maryke Ayu Kinasih; Yos Ginting; Amelia; Hendra Prasetya; Andrew Hamilton; Tommy Tjiptadjaja; Mike Dinges; Santoso, Shirley; Lin Neumann
Cc: Dr. Marshall E. Schott; Dr. Lauren Clarke
Subject: RE: Circular Resolutions of UC - SU Budget AY23-24

Marshall, thanks for forwarding. I'm a go on these. Mark

From: Maryke Ayu Kinasih <maryke.kinasih@sampoernauniversity.ac.id>
Sent: Wednesday, September 13, 2023 2:56 AM
To: Yos Ginting <yos.ginting@gmail.com>; Amelia <amelia.tjendra01@gmail.com>; Hendra Prasetya <hendra.prasetya@sampoernastrategic.com>; Mark Milliron <mmilliron@nu.edu>; Andrew Hamilton <andrew@biketembe.org>; Tommy Tjiptadjaja <tommy.tjiptadjaja@greenhope.co>; Mike Dinges <jmdinges@twinwoodus.com>; Santoso, Shirley <Shirley.santoso@kearney.com>; Lin Neumann <lin.neumann@amcham.or.id>
Cc: Dr. Marshall E. Schott <marshall.schott@sampoernauniversity.ac.id>; Dr. Lauren Clarke <lauren.clarke@sampoernauniversity.ac.id>
Subject: Circular Resolutions of UC - SU Budget AY23-24

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Maryke Ayu Kinasih

From: Santoso, Shirley <Shirley.Santoso@kearney.com>
Sent: Thursday, September 14, 2023 6:38 AM
To: Mark Milliron; Maryke Ayu Kinasih
Cc: Yos Ginting; Amelia; Hendra Prasetya; Andrew Hamilton; Tommy Tjiptadjaja; Mike Dinges; Lin Neumann; Dr. Marshall E. Schott; Dr. Lauren Clarke
Subject: Re: Circular Resolutions of UC - SU Budget AY23-24

Dear Marshall

I am also fine with these suggestions

Thanks a lot
Shirley

Sent from my iPhone

On 14 Sep 2023, at 02.57, Mark Milliron <mmilliron@nu.edu> wrote:

Marshall, thanks for forwarding. I'm a go on these. Mark

From: Maryke Ayu Kinasih <maryke.kinasih@sampoernauniversity.ac.id>
Sent: Wednesday, September 13, 2023 2:56 AM
To: Yos Ginting <yos.ginting@gmail.com>; Amelia <amelia.tjendra01@gmail.com>; Hendra Prasetya <hendra.prasetya@sampoernastrategic.com>; Mark Milliron <mmilliron@nu.edu>; Andrew Hamilton <andrew@biketempe.org>; Tommy Tjiptadjaja <tommy.tjiptadjaja@greenhope.co>; Mike Dinges <jmdinges@twinwoodus.com>; Santoso, Shirley <Shirley.santoso@kearney.com>; Lin Neumann <lin.neumann@amcham.or.id>
Cc: Dr. Marshall E. Schott <marshall.schott@sampoernauniversity.ac.id>; Dr. Lauren Clarke <lauren.clarke@sampoernauniversity.ac.id>
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Sincerely,

Marshall

Marshall Schott, Ph.D.
President, Sampoerna University

L'Avenue Office Tower
Jl. Raya Pasar Minggu Kav. 16
Jakarta Selatan 12780

This message and all attachments are confidential. Any unauthorized review, use, disclosure, or distribution is prohibited. If you believe this message has been sent to you by mistake, please notify the sender by replying to this transmission, and delete the message and its attachments without disclosing them.

Maryke Ayu Kinasih

From: Tommy Tjiptadjaja <tommy.tjiptadjaja@greenhope.co>
Sent: Tuesday, September 19, 2023 8:13 AM
To: Andrew Hamilton
Cc: Maryke Ayu Kinasih; Amelia; Dr. Lauren Clarke; Dr. Marshall E. Schott; Hendra Prasetya; Lin Neumann; Mike Dinges; Santoso, Shirley; Yos Ginting; mmilliron@nu.edu
Subject: Re: Circular Resolutions of UC - SU Budget AY23-24

Dear Marshall and team,

I approve the proposal.

Thank you,
Tommy

On 16 Sep 2023, at 22.17, Andrew Hamilton <andrew@biketempe.org> wrote:

Marshall,

I agree that these numbers are healthy, and I think moderate fees to offset costs and streamline services for students are entirely appropriate. I'm a yes on the resolution.

Andrew

On Wed, Sep 13, 2023 at 5:55 AM Maryke Ayu Kinasih <maryke.kinasih@sampoernauniversity.ac.id> wrote:

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Jakarta Selatan 12780

Maryke Ayu Kinasih

From: Yos Ginting <yos.ginting@gmail.com>
Sent: Sunday, September 17, 2023 8:27 AM
To: Maryke Ayu Kinasih
Cc: Amelia; Hendra Prasetya; mmilliron@nu.edu; Andrew Hamilton; Tommy Tjiptadjaja; Mike Dinges; Santoso, Shirley; Lin Neumann; Dr. Marshall E. Schott; Dr. Lauren Clarke
Subject: Re: Circular Resolutions of UC - SU Budget AY23-24

Dear Marshall,

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Yos

On Wed, Sep 13, 2023 at 5:55 PM Maryke Ayu Kinasih <maryke.kinasih@sampoernauniversity.ac.id> wrote:

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