

**SAMPOERNA UNIVERSITY
STANDING COMMITTEE ON ACADEMIC AFFAIRS
MINUTES**

Notice is hereby given that the Sampoerna University Standing Committee on Academic Affairs Meeting **(20th meeting)** AY 2022-2023 was held on Tuesday, June 13, 2023 at 02:00 PM – 03:00 PM (Indonesian Time) via Ms-Teams.

1. Attendance at Meeting

Committee Members	
Dr. Soepriyatna *	Present
Dr. Wahyoe Soedarmono [WAS]	Present
Surya D Liman, Ph.D [SDL]	Present
C.I.W Eka Budiarta, Ph.D [CEB]	Present
Iwan Setiawan, Ph.D [IWS]	Present
F Adhi Permana [FAP]	Present
Prof. Ir. Media Anugerah Ayu, M.Sc [MAA]	Present
Desyarti Safarini TLS, M.Si [DST]	Present
Aulia Tirta [AUT]	Absent
Dorita Setiawan, Ph.D [DOS]	Present
Tika Endah Lestari, M.Si [TEL]	Present
Novi Kusumaningrum [NOK]	Present

Present, Absent, Proxy, Expert

**Chair*

Guests	
Lorensia Soegiarto [LOS]	VR Enrolment Services
Audy Pratama Umboh [APU]	Admissions Manager

2. Discussion

Agenda	Discussion	Action	Vote
A. Meeting Agenda	<p>Agenda in this meeting is to discuss the followings:</p> <ul style="list-style-type: none"> I. Admission Pathways and Placement AY 2023/24 II. Guideline for Teaching Learning Research & Community Services Activities Integration. III. Students Withdrawal 		
B. Remarks from the Chairperson	The Chair opened the meeting and welcomed the guests from Enrolment Services and Admissions.		

Agenda	Discussion	Action	Vote
C. Discussions	<p>I. Admissions Pathway and Placement AY 2023/24 for Student Intake 2024</p> <p>a) LOS informed that the new guideline proposes new cut off score for EAP and College Readiness in English based on Sampoerna University Standard. Considering the current admission:</p> <ul style="list-style-type: none"> - Prospective students need to meet Partner Institution's placement test scores requirements in English and Math. - English Requirement challenge increase in 2023 intake because of new Partner's cut-off - Lost 47% of prospective students based on the new cut off. <p>b) Proposed change of the college readiness scores:</p> <ul style="list-style-type: none"> - Previous with Accuplacer NG test for Reading = 256-300, Grammar & Writing = 253-300 - New Accuplacer NG test for Reading = 245-300, Grammar & Writing = 245-300 <p>c) All SCAA members agreed to bring the proposal to the UE meeting for approval.</p> <p>II. Guideline for Teaching Learning, Research & Community Services Activities Integration</p> <p>a. The Chair asked IWS to present the document.</p> <p>b. IWS explained that this guideline serves general direction that provide a mechanism for integrating research & services activities must align with the program learning outcome (PLO), follow scientific developments and be relevant the needs of society and industry.</p> <p>c. The output of the integration can be in the form of:</p> <ul style="list-style-type: none"> - Teaching learning output; lesson plans, teaching materials, teaching portfolio, etc. 	MSC	

Agenda	Discussion	Action	Vote
	<ul style="list-style-type: none"> - Student Works: project reports, case studies, reflective journals, multimedia presentations and creative works, - Research outputs; research publications, conference presentations. - Community based Project & Initiatives; educational materials, policy recommendations, practical solutions. <p>d. All the SCAA members in this meeting agreed to bring the guideline to the UE meeting for further approval.</p> <p>III. Students Withdrawal</p> <p>a. The Chair asked NOK to present the proposal.</p> <p>b. NOK explained that there are 9 students who have not registered for three consecutive semesters. Email reminders had been sent but unfortunately no further response from the students. These are the students who are going to be withdrawn:</p> <ul style="list-style-type: none"> - Virena Riadhy - Vania Shafira - Muadz M Widiawan - M Abrar Mughni - Christopher Oloan - Izhul Yahya - Brandon Taylor - Ferdian Kasmi - M A Hariadi <p>c. SDL reminded that the students need to be notified of this decision.</p> <p>d. FAP added that Virena actually has informed AR about her plan to move to other school, however the resignation process was not completed yet. NOK responded that it also happened with Christopher that he mentioned the plan to move as well to the Advisor, however the resignation process has not been completed.</p>	MSC	

Agenda	Discussion	Action	Vote
	e. All the SC Members in this meeting agreed for the proposal of withdrawing these 9 students and it will be brought to the UE meeting for further approval.	MSC	

** Results of votes taken (i.e. MSC= moved, seconded carried or MSF=moved, seconded, failed or MST=moved, seconded, tabled)*

3. Minutes Prepared By:

F Adhi Permana

4. Approval of Minutes for June 13, 2023

Minutes were provided and will be corrected if amendment is needed.

5. Next Meeting Date

- To be advised

6. Attachment

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MEETING ATTENDANCE
Online Via MS-Team
June 13, 2023

Attendance

Meeting title	[Invitation] 20th Meeting, Standing Committee on Academic Affairs
Attended participants	13
Start time	6/13/23, 1:53:02 PM
End time	6/13/23, 2:52:01 PM
Meeting duration	58m 58s
Average attendance time	48m 43s

Participants

Name	First Join	Last Leave	In-Meeting Duration
Fakhrurrozi Adhi Permana	6/13/23, 1:57:32 PM	6/13/23, 2:52:01 PM	54m 28s
Media Anugerah Ayu	6/13/23, 1:55:07 PM	6/13/23, 2:51:31 PM	55m 12s
Soepriyatna	6/13/23, 1:55:19 PM	6/13/23, 2:51:28 PM	56m 9s
Audy Pratama Umboh	6/13/23, 1:55:19 PM	6/13/23, 2:22:37 PM	27m 18s
Iwan Setiawan	6/13/23, 1:55:19 PM	6/13/23, 2:51:29 PM	56m 10s
Tika Lestari	6/13/23, 1:56:07 PM	6/13/23, 2:51:27 PM	55m 19s
Novi Kusumaningrum	6/13/23, 1:56:14 PM	6/13/23, 2:51:25 PM	55m 11s
Desyarti Safarini	6/13/23, 1:57:01 PM	6/13/23, 2:51:29 PM	54m 27s
Dorita Setiawan	6/13/23, 1:57:03 PM	6/13/23, 2:51:27 PM	54m 24s
Wahyoe Soedarmono	6/13/23, 1:57:04 PM	6/13/23, 2:51:26 PM	54m 22s
Surya Danusaputro Liman	6/13/23, 1:57:35 PM	6/13/23, 2:51:29 PM	53m 53s
Lorensia Soegiarto	6/13/23, 1:58:43 PM	6/13/23, 2:22:40 PM	23m 56s
Christianus I Wayan Eka Budiarta	6/13/23, 2:18:54 PM	6/13/23, 2:51:31 PM	32m 36s