

SAMPOERNA UNIVERSITY

UNIVERSITY EXECUTIVE MEETING

MINUTES

NOTICE IS HEREBY GIVEN THAT the Sampoerna University on University Executive Meeting AY 2022-2023 was held virtually on **Thursday, March 30, 2023** (Jakarta Time) at SU and on MS Teams. The meeting has established the quorum as voting members attended it with the following details:

1) Attendance at Meeting *(add rows as necessary)*

Committee Members		
Marshall Schott	MS	<i>Present</i>
Wahdi Salasi April Yudhi*	WY	<i>Present</i>
Soepriyatna	SP	<i>Present</i>
Endriyani Widyastuti	EW	<i>Present</i>
Elan Merdy	EM	<i>Present</i>
Lauren Clarke	LC	<i>Present</i>
Wahyoe Soedarmono	WS	<i>Present</i>
Surya D. Liman	SDL	<i>Present</i>
Erik H. Krauss	EK	<i>Present</i>
Novi Kusumaningrum	NK	<i>Present</i>
Dorita Setiawan	DS	<i>Present</i>
Lorensia Soegiarto	LS	<i>Present</i>

Present, Absent, Proxy, Expert

**Chair*

Guests		
Guruh Nugroho	GN	Rectorate Office Manager
Maryke Ayu Kinasih	MAK	Executive Secretary
Dian Mayasari	DM	Administrative Assistant

2) Agenda

AGENDA

University Executive Meeting

Thursday, 30 March 2023

No.	Particulars	Action	Presented by
1.	Opening by the Chair of the University Executive		
2.	Convene Regular Meeting		
2.1.	Calling the Meeting to Order	Noting	Chair
3.	Verification for Quorum		
3.1.	The Chair (directly or through a delegate) verifies a quorum	Approval	Chair
4.	Consent Agenda		
4.1	Minutes of Previous Meeting	Noting	Chair
5.	Special Announcement & Reports		
5.1.	SC on Academic Affairs		
	5.1.1. IE Curriculum Updates	Approval	SP
	5.1.2. Schedule for SU Academic Review Program	Approval	SP
6.	Items for Consideration		
6.1	NECHE Updates	Approval	LC
6.2.	Faculty of Business Updates		
	6.2.1. AACSB Document Submission	Noting	WS
	6.2.2. MBA Program Development	Noting	WS
	6.2.3. Accreditation for Management Study Program	Noting	WS
7.	New Business		Chair
8.	Adjourning the Meeting		Chair

3) Discussion

Agenda	Discussion	Action	Vote	Vote Result
Verification for Quorum	The quorum is sufficient to start the meeting.			
Consent Agenda	Showing minutes from UE meeting on March 30, 2023.			
Special Announcement & Reports				
IE Curriculum	[WR] The 2019 IE Curriculum was evaluated based on national curriculum standards, accreditation criteria and industry trends, resulting in the development of the 2022 curriculum. This new curriculum was implemented at the beginning of academic year 2022-2023. [WR] Our new curriculum is already consistent with University and Faculty vision and mission. We also defined the 3 graduate profiles for our graduates, they are Technical Engineer and manager, Researcher/Academics and entrepreneurs, which aligns with IE vision and mission. [WR] This graduate profile was also being benchmarks already with others private university which we consider is adequate to be as a benchmark study program as well. [WR] To achieve the defined graduate profile, this curriculum is also characterized into 7 PLOs, which also aligned with MBKM and BKSTI policy. [WR] In summary, our degree plans designed for 8 semesters with total of 145 credits (semester 1 – 4 consist of 77 credits and Semester 5 – 8 consist of 68 credits). [SOE] Total of 8 semesters should include the summer internship semester, otherwise it will be counted as 9 semesters. You can move the internship to in 6th or 7th semester.	Need to submit to Senate approval. We will issue Rector's Decree.	Motion: SOE Seconded: LC Aye: WSAY, SDL, EM, WS, LS, DS, NK, EW, EK, WS. Nay: -	In Favor – Aye (All member) Oppose – No (none) The ayes have it, and the motion is carried. We will have IE Curriculum . [MSC]
Schedule for Academic Program Review	[SOE] This is our schedule for academic program review in the 1st cycle starting next AY 23-24.	We will issue Rector's Decree.	Motion: MS	In Favor – Aye (All member)

Agenda	Discussion	Action	Vote	Vote Result
	[SOE] In AY 23-24, we are going to conduct academic program review for the following study programs: IS, ME, CS, EIEd and GenEd. In AY 24-25, we are going to conduct academic program review for the following study programs: VCD, Accounting and Management. In AY 26-27 we are going to conduct the academic program review for Psychology.		Seconded: LC Aye: WSAY, SDL, SOE, EM, WS, LS, DS, NK, EW, EK. Nay: -	Oppose – No (none) The ayes have it, and the motion is carried. We will have Schedule for Academic Program Review . [MSC]
NECHE update	[LC] We have our first review for NECHE Standards 1 – 4 and the participation's been really great overall and tomorrow we will have the 1st townhall for NECHE and we will play interactive games regarding NECHE standards Review Competition with Kahoot and get people to engaged.			
FOB Updates: - AACSB Document Submission - Management Accreditation - MBA Program Development.	[WS] FOB has submitted the progress report on Tuesday, Feb 21st 2023 and is scheduled to be presented at the IAC meeting on April 26th. An official decision letter will be shared within 6-8 weeks following the IAC meeting. [WS] Management Accreditation is coming up. The BAN-PT assessors have been assigned but no date for the visit yet. [WS] Initial presentation on MBA application has been conducted in March 28, 2023 at LLDIKTI III. The important next stage is to recruit the MBA lecturers.			
New Business				
Items for Considerations				

* Results of votes taken (i.e. MSC= moved, seconded carried or MSF=moved, seconded, failed or MST=moved, seconded, tabled)

1) Minutes Prepared by:

MAK

2) Approval of Minutes for March 30, 2023

Minutes were approved as amended.

3) Next Meeting Date

-